

BYLAWS
of the
Northern California Section
American Nuclear Society

BYLAWS FOR NORTHERN CALIFORNIA SECTION
AMERICAN NUCLEAR SOCIETY

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BYLAWS OF NORTHERN CALIFORNIA SECTION
AMERICAN NUCLEAR SOCIETY

ARTICLE 1 – NAME

1. The official name of this organization shall be the Northern California Section of the American Nuclear Society, hereinafter referred to as the Section.

ARTICLE 2 – OBJECTIVES

1. The objectives of the Section shall be consistent with the objectives of the American Nuclear Society (hereinafter referred to as the Society) as set forth in the Society's Certificate of Incorporation and in Article B2 of the Society's Bylaws and Rules, principally the advancement of science and engineering relating to the atomic nucleus, and of allied sciences and arts.
2. For the more active furtherance of the objectives in its locality, the Section shall undertake:
 - a. the formation of closer professional and personal relations among the members;
 - b. the promotion of beneficial and cordial relations with the faculty and students of nearby institutions giving courses in nuclear science and engineering;
 - c. cooperation with other scientific and professional groups having similar objectives;
 - d. cooperation with the Society in the promotion and conduct of National, Topical, and joint meetings, etc. mutually beneficial to the Society and the Section:
 - e. the encouragement of public understanding of nuclear science and engineering; and
 - f. such other activities may be appropriate for the fulfillment of the objectives of the Section.

ARTICLE 3 – OBLIGATIONS TO THE SOCIETY

1. The activities of the Section and its members shall be governed by the provisions of these Bylaws which shall be in accord with the provisions of the Certificate of Incorporation and the Bylaws and Rules of the Society.

2. No action, obligation, or expression of the Section shall be considered an action, obligation, or expression of the Society as a whole. A statement to that effect shall be imprinted on any publication issued by the Section regarding an action, obligation, or expression with respect to the Society.
3. The Section shall not have authority to act for or in the name of the Society without prior approval of the Society's Board of Directors or Executive Committee, provided, however, that the Section may represent the official position of the Section on local matters upon the approval of the Section Executive Committee and after consultation with the Chair of the Society's Public Policy Committee.
4. The affairs of the Section shall be conducted in such manner that the Section shall be financially independent and shall not rely on support from the funds of the society.

ARTICLE 4 – TERRITORY AND MEMBERSHIPS

1. The territory in which the Section may operate shall consist of that portion of California that includes the following Zip Code Areas: 93200 through 93499 and 93600 through 96199.
2. Members of any grade in good standing in the Society residing within the territory of the Section shall be eligible to become members of this Section, and shall be entitled to all the rights and privileges of the Section including the right to vote and hold office. The grade of membership held in the Section shall be the same as that which the member holds in the Society.
3. Student members of the Society within the Section territory shall be eligible for membership in the Section upon payment of designated dues for student members.
4. Non-members of the Society may be eligible to become Section Participants if their association will result in the furtherance of the objectives of the Section as set forth in Article 2 above. Section Participants whose qualifications for participating in Section activities have been approved by a majority vote of the Section's Executive Committee shall be entitled, upon Payment of the annual Section dues, to receive notices of meetings, to attend meetings, and to participate in the affairs of the Section, but shall not be entitled to hold any Section office or have the right to vote.
5. Persons who have been members of the Section for ten years or more upon retirement if not less than sixty years of age, or who have been ANS members for twenty-five years or more, are entitled to become Emeritus Members of the Section by action of the Executive Committee. (Emeritus Members shall be exempt from paying Section dues.)

6. Diablo Canyon Plant personnel are eligible for the Diablo Canyon Plant Branch Section. This Branch Section shall be financially independent and shall not rely on support from the feeds of the section or Society. It otherwise shall be bound by the Bylaws and Rules of the Section and Society.

ARTICLE 5 – DUES, FISCAL YEAR

1. The annual dues and dues year for Section membership shall be set by the Executive Committee.
2. The fiscal year of the Section shall begin July 1 and end June 30.

ARTICLE 6 – OFFICERS

1. The officers of the Section shall be Chairman, Vice Chairman, Program Chairman, Secretary, Treasurer, and Past Chairman.
 - a. The Chairman shall have supervision over the affairs of the Section under the direction of the Executive Committee. The Chairman shall preside at meetings and shall have the power to perform other duties as may be provided for by these Bylaws or may be delegated by the Executive Committee. The Chairman shall be an ex officio member of all Section committees.
 - b. The Vice Chairman at the time of election shall be designated Chairman-Elect. While serving, the Vice Chairman shall perform the duties of the Chairman in the Chairman's absence or when the Chairman is unable to serve, and such other duties as may be delegated by the Executive Committee. At the expiration of the term of office, the Vice Chairman shall automatically succeed to the office of Chairman.
 - c. The Program Chairman shall be responsible for the planning, arranging, and program presentation for each membership meeting of the Section. Program plans shall be prepared in advance for the elective year and approved by the Section Executive Committee. The Program Chairman shall see that a notice of each Section meeting is sent to each member of the Section not less than ten days before the date of that meeting. The Program Chairman shall preside at meetings in the absence of the Chairman and Vice Chairman.
 - d. The Secretary shall keep a record of the proceedings of the Section and shall have such other duties as may be assigned by the Executive Committee or these Bylaws. The Secretary shall act as custodian of the Society Bylaws and Rules and of the Section Bylaws, Rules and Regulations. The secretary shall file with the Executive Director of the Society a copy of the proceedings or minutes of Section meetings and Executive Committee meetings within thirty

days following approval of the minutes by the Executive Committee. In the absence of the Chairman, Vice-Chairman, and Program Chairman, the Secretary shall preside at the meetings of the Section.

- e. The Treasurer shall collect and disburse funds as authorized by the Executive Committee. The Treasurer shall serve as Chairman of the Finance Committee. The Treasurer shall deposit the funds of the Section in a repository approved by the Executive Committee, shall handle the financial accounting, shall present a financial report at Section meetings while in office, and shall submit the books of account to the Auditing Committee when leaving office. The Treasurer shall be responsible for filing with the Executive Director of the Society an annual financial report consisting of an operating statement of Executive Committee. In the absence of the Chairman, Vice Chairman, Program Chairman, and Secretary, the Treasurer shall preside at meetings of the Section.
 - f. The most recent available past Chairman of the Section shall serve as Past Chairman on the Executive Committee. This officer shall be a voting member of the Executive Committee. The Past Chairman shall serve as the parliamentarian and also assume other duties as assigned by the Section Chairman.
 - g. The elected Chairman of any recognized and active Student Section of ANS in the Northern California Section's geographic territory shall be a voting member of the Executive Committee.
 - h. The President of the Branch Section shall be voting member of the Section Executive Committee.
2. The officers shall hold office for one year concurrently with the term of officers of the Society or until their successors are elected or appointed.
 3. The Chairman and Vice Chairman shall be Fellows or Members of the Society.

ARTICLE 7 – EXECUTIVE COMMITTEE

1. The Executive Committee shall be the governing body of the Section and shall have the power to act for the Section in all matters, subject to these Bylaws and to the Certificate of Incorporation and the Bylaws of the Society.
2. The Executive Committee shall consist of the officers of the Section, the President of the Diablo Canyon Branch Section, and no fewer than two other members, to be elected as hereinafter provided. These two members shall have terms not to exceed three years. The term designated for each shall expire concurrently with the terms of the officers of the Society, and shall be such as to maintain effective continuity of experience in conducting the affairs of the

Section and in performing the duties of the Executive Committee. The two decade members of the Executive Committee may hold committee chairs if appointed by the Chairman and confirmed by the Executive Committee. The Chair of the Standing Committees shall be invited to attend Executive Committee meetings. The Chairman of the Section shall be the Chairman of the Executive Committee. A quorum shall be a majority of the members of the Executive Committee.

3. Any vacancy among the officers or on the Executive Committee occurring during the year shall be filled by an Executive Committee appointment for the unexpired term, except that a vacancy in the office of Chairman shall be filled by the Vice Chairman, who shall continue to perform the duties of Vice Chairman until installed as Chairman for the following year.
4. In order to provide for handling of the affairs of the Section, the Executive Committee may prepare and adopt, in connection with these Bylaws, suitable rules of operation. Such rules shall be adopted by affirmative vote of not fewer than two-thirds of the Executive Committee. A copy of the Section Rules shall be filed with the Executive Director of the Society.
5. The Section by action of the Executive Committee may enter into cooperative agreements with local scientific and engineering societies, or with local units of such national societies, not contrary to the Certificate of Incorporation and the Bylaws and Rules of the Society.

ARTICLE 8 – ELECTION AND ELIGIBILITY

1. The Section officers (except the Chairman) and members of the Executive Committee shall be elected by letter ballot.
2. The Nominating Committee constitute under the provisions of these bylaws shall place a list of their nominees in the hands of the Secretary not later than February 18. The Secretary shall prepare, and forward to each member of the Section not later than March 18, a ballot containing the nominations submitted by the Nominating Committee, and in addition any other nominations submitted by endorsement of not fewer than ten members received in writing either by the Nominating Committee or by the Secretary prior to February 18.
3. For each elective office other than the office of Chairman at least one candidate shall be named by the Nominating Committee Each nominated candidate shall have agreed at least one week prior to the mailing of the ballot to serve if elected. The ballot shall also contain spaces for write-in names for each office.
4. Ballots shall be muted to the Secretary to determine the eligibility of the voter and the Secretary shall turn over all accredited ballots to the Inspectors of Election

appointed by the Chairman. In order to be counted ballots shall reach the Secretary not later than April 18.

5. The elected candidates shall be installed and their terms of office shall commence concurrently with the term of officers of the Society.
6. Members shall not be eligible for election to more than one office concurrently, nor for more than one two-year term for the same office with the exception of the Secretary Treasurer and two elected members of the Executive Committee who shall be eligible for not more than three consecutive terms. After one term in office the Chairman shall automatically be succeeded by the Vice Chairman.

ARTICLE 9 – ADVISORY COUNCIL (EXECUTIVE ADVISORS)

1. An Advisory Council (Executive Advisors) may be constituted in order to provide the Executive Committee with advice and counsel. The members of the Advisory Council shall be members in good standing of the Section and residents of the territory of the Section. Members of the Advisory Council shall be appointed by a two thirds vote of the Executive Committee for a period of one year. Appointment to the Advisory Council shall not become effective until the appointee's consent is received by the Secretary of the Section.
2. Members of the Advisory Council shall attend meetings of the Executive Committee and as otherwise requested by the Executive Committee. They shall be non-voting participants at the Executive Committee meetings.

ARTICLE 10 – SECTION COMMITTEES

1. Standing Committees
 - a. The Standing Committees of the Section include:
 - 1) Membership Committee - chaired by the Treasurer, who has responsibility for bringing the advantages of Section and Society membership to the attention of qualified candidates.
 - 2) Finance Committee - chaired by the Treasurer, who shall have supervision over and responsibility for the financial affairs of the Section and its books of account. This Committee shall also prepare the annual budget for presentation to the Executive Committee at the first meeting of the fiscal or activity year.

- 3) Public Information Committee - shall plan and promote means of disseminating information on nuclear sciences and technology to civic organizations and the general public and who shall assist educational institutions in presenting a broad view of the fields of requirements for science and engineering pertaining to the atomic nucleus and the allied sciences and arts. Subcommittees of the Public Information Committee shall include the Speakers Bureau and the Section Library. The Speakers Bureau shall prepare and maintain a list of Section members who are willing to speak to groups along with their technical field of specialization. Requests for speakers shall be filled by the Speakers Bureau. Section-owned tapes, movies, slide presentations, and resource materials for speakers shall be cataloged and maintained by the Section Library.
 - 4) Legislative Committee - a Chairman and members as required shall be appointed to monitor and report to the Executive Committee on California or local legislative or executive actions of interest to Section members. Testimony at legislative hearings shall be provided as required.
 - b. Additional Standing Committees may be created by a two-thirds vote of the Executive Committee.
 - c. All Standing Committee chairs shall report activity and projected action at each Executive Committee meeting.
 - d. The terms of Standing Committees shall not coincide with those of the Section officers, but shall continue during the administrative transition period. The chair and members of standing committees shall be changed or continued in office by the Section Chairman, with the approval of the Executive Committee on November 1 of each year.
2. Special Committees
 - a. The Special Committees may include:
 - 1) Nominating Committee - composed of not fewer than three Section members who shall nominate candidates for the elective offices and the Executive Committee.
 - 2) Auditing Committee - composed of not fewer than three Section members whose sole function shall be to audit the outgoing Treasurer's books of account.
 - b. Special Committees may be established by the Section Chairman, subject to approval of the Executive Committee.
 - c. Special Committees shall be dissolved upon completion of the duties assigned to them.
3. A majority shall constitute a quorum at all Committee meetings.

ARTICLE 11 – MEETINGS

1. Membership meetings shall be held as determined by the Executive Committee at the times and places designated. Meetings shall not conflict with the date(s) of the Society's Annual Meeting.
2. A notice of Section membership meetings shall be mailed to each voting and non-voting member by the Program Chairman or delegate not less than seven days before the date of that meeting.
3. The order of business at membership meetings of the Section shall be:
 - a. General Announcements
 - b. Upcoming programs/special events
 - c. Introduction of Program Speaker
4. Meetings of the Executive Committee may be called at any time by the Chairman, or at the request of any two members of the Executive Committee. The order of business at the Executive Committee meetings shall be
 - a. Reading the Minutes
 - b. Treasurer's Report
 - c. Report of Committees
 - d. Unfinished Business
 - e. New Business

ARTICLE 12 – QUORUM AND RULES OF ORDER

1. A quorum for the transaction of business at Section membership meetings shall consist of not fewer than twenty-five qualified voters or twenty percent of the membership, whichever is less.
 - a. Rules contained in Robert's Rules of Order, current edition, shall be used in the conduct of meetings of the Section and for interpreting the Bylaws and Rules of the Society and Section, and shall be the authority on parliamentary procedures except as may otherwise be required by the laws of incorporation of the Society and the Bylaws and Rules of the Section and the Society.

ARTICLE 13 – SPECIAL MEETINGS

1. On occasion, such as in preparation for and conduct of National, topical, or joint meetings, the Section may act on behalf of the Society subsequent to authorization given by the Society's Board of Directors as prescribed in Article B3.2 of the Society's Bylaws.
2. The Section shall Coordinate the meeting subject to the Society's approval in accordance with ANS Policy Resolutions.

ARTICLE 14 – AMENDMENTS

1. These Bylaws may be amended at any membership meeting attended by a quorum of qualified voters of the Section, provided that a written notice of the meeting, together with the text of the proposed amendments and of any existing articles thereby affected, has been mailed to the members by the Secretary at least ten days before the meeting at which a vote will be taken. Bylaws may also be amended by letter ballot, provided that at least thirty days are allotted between ballot distribution and the specified closing date for return.
2. Adoption of a proposed amendment to these Bylaws shall require the affirmative votes of no fewer than two-thirds of the members voting, and the total vote shall be not less than twenty-five qualified voters, or twenty percent of the membership, whichever is less.
3. Before becoming effective amendments to these Bylaws must be submitted to the Executive Committee of the Society for review, after which a copy certified by the Section Secretary shall be filed with the Executive Director of the Society.
4. As provided in Article 7.4, rules may be adopted or amended by affirmative vote of not less than two-thirds of the members serving on the Executive Committee, provided that the text of the proposed amendments has been furnished to each member of the Committee at least ten days before the meeting at which a vote will be taken. Such rules must be filed with the Executive Director of the Society.
5. The Section Secretary shall be responsible for printing copies of the Bylaws and Rules of the Section within sixty days after their adoption or amendment. The Section Secretary shall be responsible for supplying single copies of such amended Bylaws and Rules as may be requested by Section members in good standing.

ARTICLE 15 – DISSOLUTION

Dissolution of the Section shall be in accordance with the Bylaws and Rules of the Society.